

NDWS Restricted Data Application Checklist & Next Steps

Please email the materials listed below in a single email with a subject line that begins with “[Data Request]” to info@ndws.org.

Application Checklist:

This checklist is for your reference only and does not need to be submitted with your application.

- ☐ Completed NDWS Restricted Data Request Form
- ☐ Institutional Review Board (IRB) letter of approval or copy of Exempt Status determination/ approval/waiver
- ☐ Primary Data User NIH Biosketch (or your CV/Resume)
- ☐ NIH Biosketches for all other project team members (CVs/Resumes also acceptable)
- ☐ Letter of support from an advisor/mentor (this is only necessary if the Primary Data User is a student) *Note: the advisor/mentor must also be included as a project team member with data access*

Next Steps:

1. Applicants will receive a written decision within 2 to 3 weeks, provided the application is complete.
2. Approved applicants will then be asked to execute the NDWS Data Use Agreement (DUA) before access to the restricted data in LINKAGE can be granted.

Please note: To access CMS data in LINKAGE, additional action is needed after NDWS approves your project. [Details can be found on our website](#) and your project approval letter will contain instructions.